

Dinabandhu Andrews College
Notice
DAC/IQAC/25, dated 04.09.2019

A meeting of the Internal Quality Assurance Cell is hereby convened on 14.09.2019 at 1-30 p.m. in the Conference Room to consider the following agenda. All members are requested to kindly attend the meeting.

Amitabha Ray

Coordinator, IQAC
Dinabandhu Andrews College

Agenda:

1. Up-gradation of the Government Approved Part Time and Contractual Whole Time Teachers, Governing Body-appointed Full Time Teachers and the Guest Teachers to the level of State Aided College Teachers Level-I (SACT-I) and Level-II (SACT-II)
2. Approval of joining the college service of Sri Arpan Tamang and Assistant Professor of Commerce and Sri Tanmay Ghosh as Assistant Professor of Microbiology
3. Proposal for organizing the student centric subject specific seminars/ workshops/ conference.
4. Proposal for organizing the out-reach/ extension programme, awareness programme, gender sensitization programme, staff administrative training programme, cultural events and special day celebration programme.
5. Reporting of publication of code of conducts
6. Formation of NIRF Committee
7. Miscellaneous

Proceedings of the meeting of the Internal Quality Assurance Cell held on 14.09.2019 in the Conference room in terms of the Notice bearing No. DAC/IQAC/25, dated 04.09.2019

Agendum-1

Up-gradation of the Government Approved Part Time and Contractual Whole Time Teachers, Governing Body-appointed Full Time Teachers and the Guest Teachers to the level of State Aided College Teachers Level-I (SACT-I) and Level-II (SACT-II)

The Coordinator of the Internal Quality Assurance cell (IQAC) reported that the Government of West Bengal has issued an order bearing No. 2081-Edn(CS), dated 23.12.2021 [with concurrence of the Finance Department Order bearing No. U.O. No.123211 dt.16.08.19 and U.O. No.1644 dt.19.11.2019] in connection with restructuring of service conditions and other benefits for Government approved Part Time teachers (PTTs), Government approved Contractual Whole time teachers (CWTTs) and Guest teachers, in any nomenclature, engaged in different Government/ Government aided colleges in the State of West Bengal up to 13.07 .2019.

The IQAC Coordinator further informed the members that the Government has decided to restructure the service conditions along with the change of nomenclature of the aforesaid category of teachers commensurate with their qualifications and period of service rendered in the following manner:

- Part Time Teachers, Contractual Whole Time Teachers and Guest Teachers having qualification for being appointed as teachers in the colleges as prescribed by the University Grants Commission and as followed by the West Bengal College Service Commission, on the date of issuance of this order, will be renamed as State Aided College Teacher, Category-I, and will be entitled for the following remuneration:

- a. Rs. 31,000/- (consolidated) per month for those served the college less than 10 years
- b. Rs. 35,000/- (consolidated) per month for those served the college more than 10 years
- Part Time Teachers, Contractual Whole Time Teachers and Guest Teachers don't having qualification for being appointed as teachers in the colleges as prescribed by the University Grants Commission, and as followed by the West Bengal College Service Commission on the date of issuance of this order, will be renamed as State Aided College Teacher, Category-II and will be entitled for the following remuneration:
 - a. Rs. 20,000/- (consolidated) per month for those served the college less than 10 years
 - b. Rs.25,000/- (consolidated) per month for those served the college more than 10 years
- Remuneration of existing Government approved PTTs and CWTTs, who are getting higher remuneration at present, shall be protected
- Remuneration of above mentioned category of teachers will be enhanced @ 3% of the total remuneration per year on 1st July of every year
- Such category of teachers will be entitled for Rs. 5.00 Lakh (Five Lakh) only on attaining the age of 60 years, provided the teacher concerned has rendered service for a period not less than 10 years
- State Aided College Teacher, Category-II, on acquirement of UGC qualifications subsequently will be considered as State Aided College Teacher, Category-I with effect from the date of acquiring such qualification, subject to the approval of DPI, West Bengal.

The Coordinator then requested the members to please note that there are 13 Government Approved Part Time Teachers, 6 Government Approved Contractual Whole Time Teachers, 8 Guest Teachers and 1 GB appointed Full Time Teacher. The IQAC Coordinator further requested the members to adopt an unanimous resolution so that the matter is placed by the Principal

before the Governing Body for its approval followed by submission of the proposal to the Government for up-gradation of all such 28 teachers to SACT (SACT-I or SACT-II) as the case may be.

Agendum-2

Approval of joining the college service of Sri Arpan Tamang and Assistant Professor of Commerce and Sri Tanmay Ghosh as Assistant Professor of Microbiology

The Coordinator of the Internal Quality Assurance cell (IQAC) reported that following two teachers have recently joined the posts of Assistant Professor (in the Department of Microbiology and Commerce) on 6th August, 2019 and 6th September, 2019 respectively:

S/N	Name	Post and Designation	Date of Joining
1	Sri Tanmay Ghosh	Assistant Professor of Microbiology	06.08.2019
2	Sri Arpan Tamang	Assistant Professor of Commerce	06.09.2019

The Coordinator of the Internal Quality Assurance cell (IQAC) requested the members to adopt the following resolution unanimously:

Resolved unanimously that the Principal be requested place the matter before the Governing Body for the approval of joining of Sri Tanmay Ghosh, Assistant Professor of Microbiology and Sri Arpan Tamang, Assistant Professor of Commerce.

Agendum-3

Proposal for organizing the student centric subject specific seminars/ workshops/ conference.

The IQAC is requesting authorization from the Principal to organize subject-specific seminars, workshops, conferences, and other student-centered events on a yearly basis. Below are some of the listed programs:

Sl. No.	Probable Name of the Seminars/ Workshops/ Conferences	Tentative Month of the Programme
1	Microbiome Food Festival	January 2020
2	Seminar on Conservation Practice in Field	November 2019
3	Seminar on Use of GPS in Locating Plant and Animal Species	November 2019

Agendum-4

Proposal for organizing the out-reach/ extension programme, awareness programme, gender sensitization programme, staff administrative training programme, cultural events and special day celebration programme.

The IQAC is seeking permission from the Principal to organize various out-reach/ extension programme, awareness programme, gender sensitization programme, staff administrative training programme, cultural events and special day celebration programme year-wise.

Agendum-5

Reporting of publication of code of conducts

The coordinator of IQAC reported that the code of conducts has been prepared and requested the Principal to make it available in the college website.

Agendum-6

Formation of NIRF Committee

A committee has been established to manage the data required related to participation in NIRF, as per the unanimous resolution of IQAC.

The composition of the committee is as follows:

Coordinator: Dr. Tarun Pradhan

- a) NIRF Category: Teaching Learning Resources-Team Leader- **Prof. Gul Mohammad**
- b) NIRF Category: Research Productivity and IPR-Team Leader- **Dr. Mithun Maji**
- c) NIRF Category: Graduation outcome-Team Leader- **Prof. Arup Kumar Ghosh**
- d) NIRF Category: Outreach and Inclusivity-Team Leader- **Prof. Tanmay Ghosh**
- e) NIRF Category: Perception-Team Leader- **Dr. Joy Sarkar**

Agendum-7

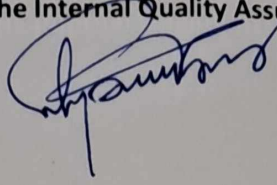
Miscellaneous

1. The members of the IQAC unanimously decided to come into agreement pertaining to the mutual help and support in the field of academics in the form of MoU with the undermentioned colleges:
 - a. Raidighi College, Raidighi, South 24 Parganas
 - b. Ram Mohan College, Kolkata

The meeting ended with a vote of thanks to then Chair.

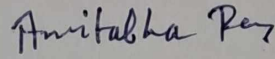
Members present in the meeting of the Internal Quality Assurance Cell (IQAC) held on 14.09.2019

Somnath Mukhopadhyay, Chairman

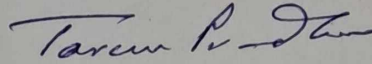


Debasish Chattopadhyay, Member

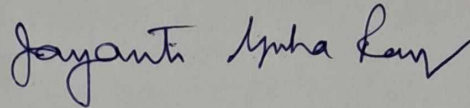
Amitabha Roy, (Co-ordinator)



Tarun Pradhan, Member



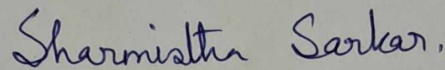
Jayanti Guha Roy, Member



Mandrita Bhattacharya, Member

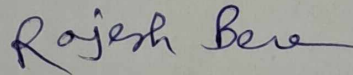


Sharmistha Sarkar, Member

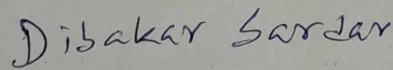


Maitrayee Bhattacharyya, Member

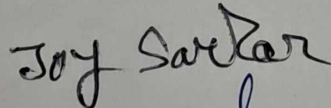
Rajesh Bera, Member



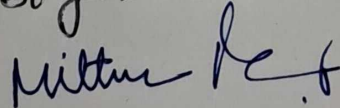
Dibakar Sardar, Member



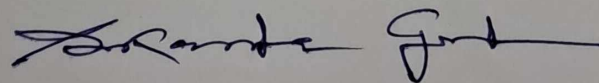
Joy Sarkar, Member



Mithun Maji, Member



Sukanta Guha, Member



Students' Representative